

# THE VILLAGE OF RUIDOSO HAS AN OPENING FOR TEMPORARY PARKS MAINTENANCE WORKER

## Classification Summary

Under general supervision, maintain public parks and facilities for the Village of Ruidoso. This position is for a maximum of nine (9) months with no benefits. Non-exempt FLSA

## Job Title Summary

This position will help maintain public parks, facilities and equipment. Assist with department activities, programs and events.

## Essential Job Functions

- Maintains Village parks, recreational facilities and public grounds.
- Repairs, cleans and paint park equipment and facilities.
- Mow, trims, removes litter or debris from parks and public grounds.
- Applies cleaning agents, graffiti removal chemicals
- Applies fertilizers, pesticides and herbicides on public grounds.
- Maintains department equipment and vehicles.
- Uses various hand tools for park improvements. (e.g. shovels, rakes, pruning hook)
- Assist the department for a variety of activities, programs and events.
- Demonstrates community pride by diligent work performance to provide the public, the best looking parks and maintained facilities ever to exist.

## Other Responsibilities or Job Requirements

- The above statements are not a complete list of all responsibilities and duties performed by employees in this job. As a condition of employment, employees are required to perform other related duties and special projects as assigned.

## Qualifications

- High School Education required
- Two years in labor work required
- Building Maintenance Experience preferred
- Must have communication skills
- Knowledge of the principles and practices of maintaining parks and recreational facilities.
- Ability to operate equipment use in park maintenance (e.g. chainsaws, push mowers, trimmers)
- Must be able to pass regular criminal history checks.
- Must possess and maintain valid New Mexico motor vehicle operator's permit of appropriate classification and endorsement as required. Must agree to maintain a satisfactory MVR and minimum requirement of insurability as required by law. The Village will conduct MVR background checks.

## Physical Demands

- Ability to maintain physical condition and stamina appropriate to the performance of assigned duties and responsibilities which may include sitting, standing, or walking for extended periods of time, driving or riding in vehicles.
- The usual requirements in an office environment may require lifting boxes of supplies, equipment and occasional adjustment of office furniture.
- Occasional pushing, pulling, lifting and/or moving up to 200 pounds.
- Frequently squatting, bending, or twisting required.

## Work Environment

- Possess ability to adapt to inclement weather conditions and/or situations.
- Ability to drive, occasionally long distances.
- May work a fairly irregular schedule, long hours, weekends, and holidays.
- Ability to perform duties and adapt to flexible work schedules as established by supervisor.
- May be called when needed.
- Noise level could be moderate to loud in work environment.
- Ability to work in stressful environment and deal effectively with stress.

## Travel Requirements

- Normal travel - ability to travel for activities such as meetings, classes, and workshops in and out of the area. Overnight travel as required.

**SALARY IS \$9.00 HOURLY. AN OFFICIAL VILLAGE OF RUIDOSO APPLICATION MUST BE SUBMITTED TO THE HUMAN RESOURCE DEPARTMENT OF THE VILLAGE OF RUIDOSO, 313 CREE MEADOWS DR., RUIDOSO, NM 88345. RESUMES WILL BE ACCEPTED BUT ONLY WITH AN APPLICATION. APPLICATIONS WILL BE ACCEPTED UNTIL 4:00 P.M. ON WEDNESDAY, JULY 28, 2010. ALL PERSONS OFFERED ANY JOB WITH THE VILLAGE OF RUIDOSO SHALL BE DRUG/ALCOHOL SCREENED. REFUSAL TO SUBMIT TO A DRUG/ALCOHOL SCREEN WILL BE DEEMED AS A WITHDRAWAL OF APPLICATION BY THE APPLICANT.**

FOR DEPARTMENTS USE ONLY:

DEPARTMENTS PLEASE FILL OUT THIS SECTION!

DATE & TIME POSTED: 07/14/10 11:00 a.m. \_\_\_\_\_ (Initial) DATE & TIME REMOVED: 07/28/10 4:00pm \_\_\_\_\_ (Initial)