



Village of Ruidoso Parks & Recreation Department

Mail form to: 313 Cree Meadows Drive, Ruidoso, NM 88345
Office Location: 801 Resort Drive
Office: (575) 257-5030 * Fax: (575) 257-3897
Dept. E-mail: parksrec@ruidoso-nm.gov

PAVILION & FIELD USE FORM

Type of Use: _____ Date(s) & Time(s) of Use: _____

Contact Information (Print full name): _____ Email: _____

Organization/Group: _____ Address: _____

Day Phone: _____ Night Phone: _____ Other Phone: _____

Est. # of People/Teams: _____ Fees charged for participation: ____ Yes ____ No

REQUIREMENTS

- All rental fees are due with submission of this form.
- For Sport Tournament Use - Copy of liability insurance naming Village of Ruidoso as additional insured is required as part of Special Event Application and prior to use of facility.

Note: Ruidoso Municipal Schools has priority use of the White Mountain Recreational Complex per the Joint Use Agreement between the Village and Schools.

	Rental Cost	# Days	Field/Teams	Cost
<input type="checkbox"/> Kids Connection Pavilion (To be rented AM until noon or PM starting at 12:30 pm)	\$40/partial day \$75/day	_____	_____	_____
<input type="checkbox"/> School House Park Pavilion ___#1 ___#2 (To be rented AM until noon or PM starting at 12:30 pm)	\$40/partial day \$75/day	_____	_____	_____
<input type="checkbox"/> Two Rivers Park Pavilion ___#1 ___#2 ___#3 (To be rented AM until noon or PM starting at 12:30 pm)	\$40/partial day \$75/day	_____	_____	_____
<input type="checkbox"/> Athletic Fields (Other Use) Which fields: _____	\$75/day/field	_____	_____	_____
<input type="checkbox"/> Athletic Fields/Sand Court (League/Tournaments) Which fields: _____	\$20/team	_____	_____	_____
<input type="checkbox"/> Volleyball Sand Court (1/2 Day Family Use) To be rented AM until noon or PM starting at 12:30 pm – only	\$15/partial day \$25/Day	_____	_____	_____
<input type="checkbox"/> Volleyball Sand Court (1/2 Day Family Use) To be rented AM until noon or PM starting at 12:30 pm – only	\$15/partial day \$25/Day	_____	_____	_____
<input type="checkbox"/> Wingfield Park (Family Use not a special event no electricity)	\$75/ day	_____	_____	_____

Office Use Only: Deposit rental fees to Revenue Code 05-155-30802

Payment Received Check: # _____ Cash **VOR Rcpt #** _____ **TOTAL Amount:** _____

I, THE UNDERSIGNED, acknowledge that the Village of Ruidoso Parks & Recreation Department is renting me the above facilities in good faith.

I understand that designated playgrounds or bathrooms cannot be solely reserved. Should inclement weather occur it is the applicant's responsibility to insure the safety of this event/rental. I also understand that there will be NO REFUNDS due to inclement weather and that the Parks & Recreation Department will make every effort to move this reservation to another available date.

I have read and understand this agreement with Village of Ruidoso and will abide by the conditions set forth by the Village of Ruidoso and the Parks & Recreation Department. I fully understand that failure on my part to care for and clean facility may result in me being required to pay for full costs of any damages and clean up costs, up to and including forfeiture to use Village of Ruidoso properties in the future.

(User - if another party arrives during your reservation time, please present this form with proof of paid receipt, for priority use)

Signature (must be over 18)

Date

Staff Assisting Customer: _____

Date Completed: _____

Entered in Calendar: _____ Activenet Permit # _____