



Winter Storm Plan - Village of Ruidoso
2022-2023

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Winter Storm Plan - Village of Ruidoso 2022-2023

The *purpose* of the Winter Storm Plan is to provide coordination and support to activation of, and response to, incidents of winter storm(s) that result in impacts to the Village of Ruidoso (VOR). The plan will provide detailed content for responsible departments, departmental equipment, communications, activation processes and overall operations.

The *primary objectives* of the Winter Storm Plan are to:

- Provide the VOR with the ability to keep Village roads, sidewalks, walking trails, and river trails open, clear, and safe.
- Ensure the continuance of essential services following major inclement weather situations by clearing accumulated snowfall.
- Provide a uniform plan, or level of service, to be followed during emergency snow and ice storms.

Initial Actions

The VOR staff will work together to determine the support required for anticipated winter storm incidents and snow removal operations, details are described throughout this plan. The plan implementation shall be directed by the Streets Manager, under the supervision of the Public Works Director.

Upon notice of a storm cell approaching, the Public Works Director, the Streets Manager, and the Emergency Manager will begin to monitor weather reports, and current weather conditions, to determine when crews and equipment may be needed, to prepare for winter storm response.

Operations

The highest ranked Ruidoso Police Department (RPD) Officer on shift, shall be the designated employee to initiate notice of roadway snow accumulation(s), or incoming winter storm. Per the *Figure 1: Process of Notification*, RPD highest ranked Officer on shift, will notify Dispatch of impacts to travel and hazardous road conditions, including location. Dispatch will then immediately respond with notifying the Streets Manager and Village Manager, of the situation, via a direct phone call.

As soon as the Streets Manager has received notification from Dispatch, the Streets Manager will immediately inform, via text message, the Village Manager, the Deputy Village Manager, the Public Works Director, and the Emergency Manager of the situation. Information to be shared may include, but not be limited to, the number of personnel being called out, the equipment being mobilized, and all other necessary information. Details may vary from storm to storm.

Priority Routes

Roadways will be cleared through a priority route(s) process established as such:

1. State Highways (Sudderth and Mechem) as agreed/designated by the New Mexico Department of Transportation (NMDOT).
 - a. The Streets Manager will keep in communication with NMDOT, should the impacts exceed the VOR staff capacity, and the need for State support arises.
2. Arterial and collector streets including the airport runway and apron at the discretion of the Airport Manager.
3. Ruidoso Municipal School Bus route, see attached *school bus route snow plowing* PDF which correlates with the first, second, and third priority lists on the following page.
4. VOR neighborhood Streets and parking lots owned by the VOR.
5. Additional routes as designated by the Streets Manager.

First Priority

Snow Removal	Salt/Sand Routes
First Priority	
Sudderth Drive	Sudderth/traffic lights
Mechem Drive	Upper Canyon Bridges
Paradise Canyon Road	Mechem Drive to Ski Run Road
Hull Road	White Mountain Drive
Gavilan Canyon Road	Hull Road
Cree Meadows Drive	Warrior Drive
Country Club Drive	Cree Meadows Drive
Eagle Drive	Sudderth
White Mountain Drive	Evergreen Road
Grindstone Canyon Road	Paradise Canyon Road
Carrizo Canyon Road	Country Club Drive
Warrior Drive	Homestead Acres/Gavilan
El Paso Road	Chase Street
Center Street	Skylane Drive
Reese Drive	Eagle Drive
Mescalero Trail	Center Street
Main Road	Grindstone Canyon Road
	Carrizo Canyon Road

Second Priority

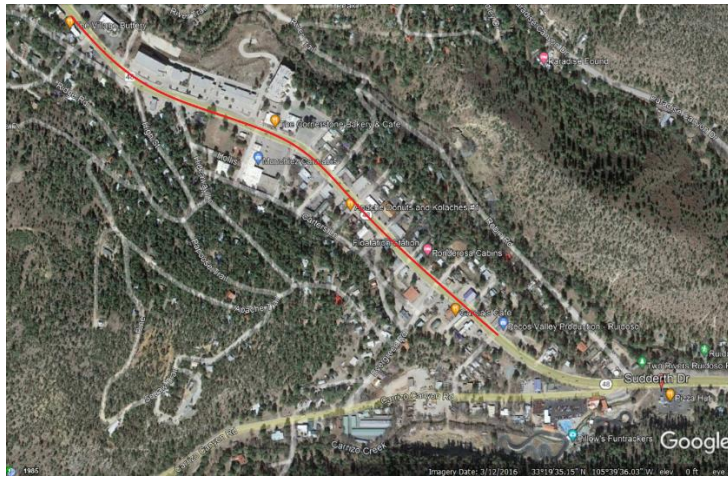
Second Priority		
Snow Removal		Salt/Sand Routes
Porr Avenue	Rim Road	Main Road
Cliff Drive	Warwick Drive	Brady Canyon Road
Virginia Canyon	Crown Drive	K Street
Brady Canyon Road	Camelot Drive	Keyes Drive
Ebarb Drive	Excalibur Road	Mescalero Trail
Perk Canyon Drive	Hart Avenue	Pinecliff Area
Flume Canyon Drive	Snowcap Drive	Crown Drive to apartments
First Street	McBride Drive	Wingfield Street
Grove Drive	Timberline Road	Fifth Street
Fir Drive	Canyon Drive	“D” Street
Shady Lane	L.L. Davis Drive	
Rio Arriba Road	College Drive	
Mockingbird Lane	Wingfield Street	
University Drive	D Street	
Starlight Road	Fifth Street	

Third Priority

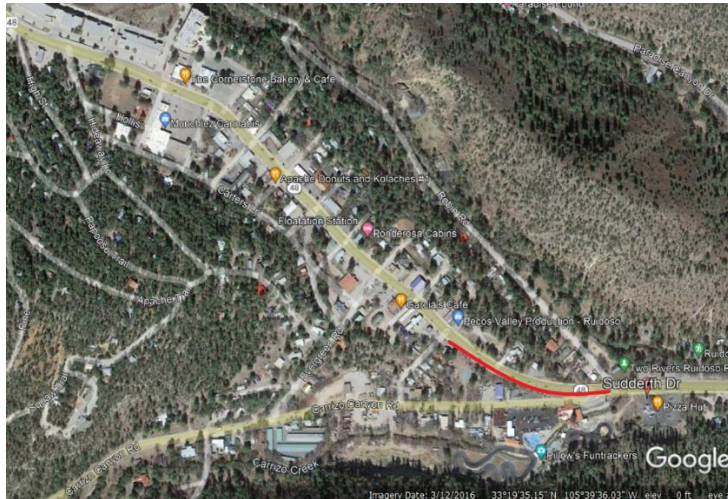
Third Priority	
All other residential streets	
Parking Lots	
Village Hall & Library	
Police Station including sally port front & back	
Main Fire Station on Sudderth	
Upper Canyon Fire Station on Main Road	
Fire Station #2 on White Mountain Drive	
Wingfield complex including Annex, Water Shop & Purchasing Warehouse	
Senior Center & School House Park	
Wingfield Street at Center Street	
Center Street at Texas Street	
Rio Street behind Mountain Arts	
Rio Street at Eagle (old fire station)	

Plowing Process

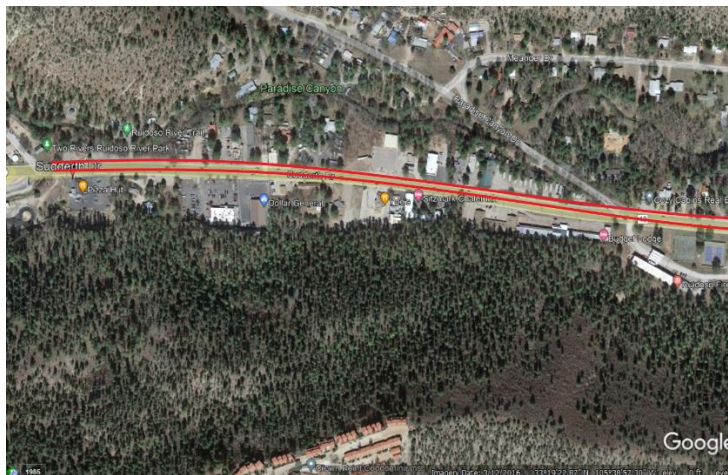
Following initial notification(s) and activation(s) for snow removal, the crew will proceed with the following process to clear snow from the main traveling vessels within the Village:



From Hickory and Sudderth Dr. to the circle at Upper Canyon, all snow will be plowed to the center of the road.



From Hickory to Carrizo Canyon Road, all snow will be plowed to the South side of the road.



From Carrizo Canyon on Sudderth Dr. to HWY 70, East bound lane will be plowed to the center of the road, West bound lane will be plowed to the North side of road.

All other roadways will be plowed to each side of the roads.

Responsibilities

The following content outlines the responsibility of each involved department or individual:

Village Manager and Deputy Village Manager

- Communicate as necessary with all Elected Officials. And Village Departments.

Public Works Director & Streets Manager

- Monitor weather reports and current weather conditions.
- Prepare to assign day and night shift emergency operations for snow removal within the Village:
 - If snow removal assignments are initiated during normal business working hours, the on-duty staff will be assigned to operational areas by the direction of the Streets Manager.
 - If snow removal assignments are initiated after normal business working hours, the crews will be called out by the Streets Manager, following notification from RPD highest ranked officer on shift and the Dispatch Center, see *Figure 1: Process of Notification*

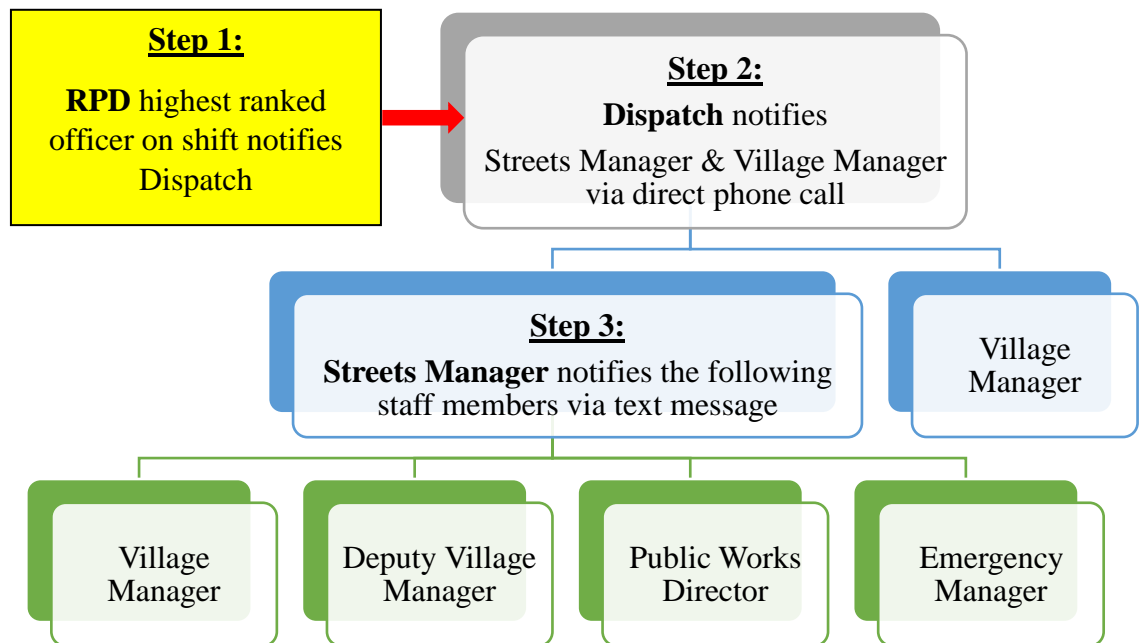


Figure 1: Process of Notification

Public Works Director & Streets Manager Responsibilities continued:

- Provide direction for salt & sand spreading, in addition to snow plowing.
- Provide all crew members with adequate response times to ensure the safe arrival of crew members on-site, and to allow for time to warm up equipment appropriately, prior to use. Emergency housing of crew members may be utilized at the direction of the Public Works Director.
- Supervise and monitor all call-outs and detail of personnel on both day and night shift assignments, throughout the duration of a winter storm incident.
- Coordinate communications with Ruidoso Municipal School District, Ruidoso School Buses, and the VOR Public Information Officer (PIO).
- The Public Works Director will maintain a list of private contractors, to provide additional resources of trucks, and/or loaders, to assist with snow removal from the main VOR plowing routes.
 - The trigger point utilized to call in contractors is based on the center of Sudderth Dr. snow accumulations. If snow remains for more than 1 day max, the Public Works Director will be contacting private contractors for additional snow removal support.
 - To enhance internal operations, without immediately utilizing private contractors, snow removal crews will follow the *Plowing Process* on page 5 of this plan.

Ruidoso Police Department (RPD) & Central Dispatch

- Monitor current weather and road conditions.
- Highest ranked RPD Officer on shift, must notify Dispatch upon initial recognition of snow accumulation and impacts to travel and hazardous road conditions, including location, to initiate notification to the Streets Manager.
- Dispatch must immediately notify, via a direct phone call, the Village Manager, and the Streets Manager of the situation.

Ruidoso Fire Department (RFD)

- Monitor current weather conditions.
- Notify Dispatch upon initial recognition of snow accumulation and impacts to travel and hazardous road conditions, including location, to initiate notification to the Streets Manager.
- The Airport Manager, at the supervision of the RFD Chief, will inform the Streets Manager of snow removal needs at the airport.
 - No chains or salt can be used at the airport, snow removal can only be implemented through means of trucks with plows only.

Parks & Recreation Department

- Monitor current weather conditions.

- Provide sidewalk and outdoor stairway clearing to Village Hall and the Public Library.
- Provide snow removal support to areas within midtown, public facilities, parks, and trails.
- Provide additional assistance to public parking lots.

Emergency Manager

- Monitor weather reports and current weather conditions.
- Work in coordination with the Public Works Director & Streets Manager during an operational period.
- Prepare to activate and coordinate the Emergency Operations Center (EOC), should an elevated response and additional resources be needed.
 - EOC activation will include a designated call center phone line for the public to utilize during a large scale winter storm event.
- Coordinate with the Village Manager and administration, for EOC activations and for coordination of potential emergency declarations.
- Coordinate communications with the PIO as necessary.

Public Information Officer (PIO)

- Work in coordination with the VOR staff during an operational period to issue public notices.
- Support EOC operations as necessary during an EOC activation.

Equipment & Material

As a combined equipment list, the VOR has the following equipment within organizational departments:

- 4 Dump Trucks with plow and salters
- 1 Duramax with snow plow
- 5 Pickups with plows and salters
- 7 Pickups with plows only
- 2 Motor Graders
- 3 snow blowers
- 1 broom
- 1 4-Wheeler

As a combined materials list, the VOR additionally has the following materials within Village departments:

- Approximately 200 tons of salt for 18 to 20 degrees
 - Streets Department is waiting on an additional 500 tons to be delivered.
- 100 tons of ice slicer to melt down to 0 degrees provided by NMDOT
 - Streets Manager does have a State price agreement with Desert Mountain Corporation for 150 tons at \$18,000 if needed.

Phone List

Name	Position	24/7 Phone Number
Adam Sanchez	Public Works Director	575-937-0544
Josh Long	Streets Manager	575-937-6986
Jim Ostic	Streets Supervisor	575-921-6705
Ryan Blanchard	Foreman	707-616-0489
On-call phone	Streets Department	575-973-2981
Stephen Aragon	Parks Director	575-300-9775
David Tetreault	Parks Supervisor	575-937-2919
Lawrence Chavez	Police Chief	575-802-5180
Steve Minner	Deputy Police Chief	575-937-8881
Joe Kasuboski	Fire Chief	575-626-1036
Ross Coleman	Assistant Fire Chief	210-882-9429
Danielle Coronado	Emergency Manager	575-802-5135
Kerry Gladden	Public Information Officer	575-937-2664