

Date: December 1, 2023

Ref: ITB #2024-006B Flood Damage Repair at Water Plant No. 1

ADDENDUM #1

Purpose: This addendum is to post the Pre-Bid Conference Agenda for November 28, 2023 and to reiterate how the bid will be awarded.

1. Pre-Bid Conference Agenda and Sign In Sheet

- Please see attached Pre-Bid Conference Agenda and Sign In Sheet.

2. Additional Information as Posted in the ITB

- Awards will be made from the amounts listed on the Base Bid Work Area “A”
- A contract will be awarded for the Base Bid Work Area “A”
- An addendum to the contract will be issued for Additive Alternate No 1 Work Area “B” if permits are obtained and funding is available

Please contact me at purchasing@ruidoso-nm.gov if you have any questions.

Sincerely,

Carol Kirkpatrick
Purchasing Agent

Pre-Bid Meeting Agenda
November 28, 2023
ITB #2024-006B Flood Damage Repair at Water Plant No. 1

Introductions (VOR)

- Carol Kirkpatrick, Purchasing Agent (purchasing@ruidoso-nm.gov)
- Chris Philips, P.E., Riverbend Engineering (cphilips@riverrestoration.com)
- Please introduce yourselves, and the company that you represent. Please sign in on the sign-in sheet.

General Description of the Project (Riverbend)

- Remove flood-damaged water diversion dam and replace with a new dam. Stabilize stream bed and banks with large boulders, concrete grout and select plantings (Base Bid).
Protect a water line crossing the river from future flood damage, and other related stream stabilization measures (Additive Alternate to Bid).

Project Schedule (VOR)

- Bid opening 12/13/23 at 2:00 pm local time. Anticipated date for Notice to Proceed: after 12/13/23.
- Last day to submit questions: 12/5/23. Responses to questions will be provided by 12/7/23.
- Process for issuing addenda, contacting bidders.
- Resident Contractor preference is in effect for this project.

Bidding Requirements (VOR) (See attached)

- Submission of bids (see ITB)
- Bid organization and required documents
- Required contractor's licenses, registrations with various state Agencies, documentation of experience (see ITB).
- Complete & sign bid form, include bid bond.
- What documents are available on the Village's website at <https://www.ruidoso-nm.gov/purchasing>.
 - Public notice (advertisement)
 - Invitation to Bid #2024-006B
 - Drawings for ITB
 - Any Addenda Issued

Bid Schedule (VOR) (See attached)

- Page 40 Sum of All Bid Lots-Example
- Page 41 Base Bid Work Area "A"
- Page 42 Additive Alternate No. 1 Work Area "B"
- Per the Contract: The work will begin with items listed under the "Base Bid Work Area "A" with a possible addition of the "Additive Alternate No. 1 Work Area B."

Bidding Considerations (Riverbend)

- Expected flows in the river, November to April.
- Contract allows for approximately 4 months to complete the contract. Why is that?
- Contractor will have to provide a detailed schedule of work and will have to notify the Village 7 days prior to any mobilization/demobilization dates.

- 404 Permit has been obtained from the USACE for the Base Bid work area.
- Contractor access & staging considerations. Importance of managing the curious public during construction. Limits on time duration of non-work activities, and public safety.
- Water management bid item.
- SWPPP implementation and permit only required if disturbance area exceeds minimum threshold.

Roles and Responsibilities (VOR + Riverbend)

- Roles of the Contractor, the Owner, and the Engineer, Key Contacts.
- Surveying - The Contractor will subcontract for layout staking and as-built documentation.
- Contractor required to contact NM One Call.
- Testing lab required for concrete materials verification.

Other Questions?

Site walk to look at river and surrounding site, staging area and equipment access, etc. at 1144 Main Road, Ruidoso, NM
Make sure everyone has signed in

The items listed below MUST be submitted with your bid. All items that require signatures MUST be signed.

The Bid must be organized and indexed in the following format and must contain, at a minimum, all listed items in the sequence indicated:

- a) Signed Cover Page of this ITB
- b) Signed Letter of Transmittal Form (Appendix B)
- c) Completed Bid Schedule Form (Appendix C)
- d) Other Supporting Material (if applicable)
- e) Options, Exceptions, or Variations (Appendix D)
- f) Signed Affidavit of Non-Collusion (Appendix E)
- g) Signed New Mexico Preference Certificate (Appendix F)
- h) Signed Compliance with Regulatory Agencies (Appendix G)
- i) Signed Certification Regarding Debarment, Suspension, and Other Responsibility Matters (Appendix H)
- j) Signed Campaign Contribution Disclosure Form (Appendix I)
- k) Executed Bid Bond
- l) Request for Taxpayer Information and Certification (Appendix L)
- m) Bidder Qualification Statement (Appendix M)
- n) List of Subcontractors (Appendix N)
- o) Evidence of authority to do business in the state of the New Mexico; or a written covenant to obtain such license within the time of acceptance of Bids (NM Contractor's License)
- p) Copy of Registration with the Labor Relations Division, New Mexico Department of Workforce Solutions, Public Works Bureau

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EXAMPLE ONLY!

the Village will utilize whichever is less expensive, the unit price x number of units or the total cost. A bid must be submitted on all bid items and alternates.

SUM OF ALL BID LOTS (typewritten or legibly printed in ink – Write in the space below the base bid amount, the additive alternate No. 1 bid amount, and the sum of all bid lots, in numerals and in words within parenthesis). Do not include gross receipts tax.

Base Bid _____ (\$ 120,000.00)

Written Amount of Base Bid:

(One hundred twenty thousand dollars and zero cents)

Additive Alternate No. 1 Bid _____ (\$ 75,251.00)

Written Amount of Additive Alternate No. 1 Bid:

(Seventy five thousand, two hundred fifty one dollars and zero cents)

Total Bid _____ (\$ 195,251.00)

Written Amount of Total Bid:

(One hundred ninety five thousand, two hundred fifty one dollars and zero cents)

BID SCHEDULE – Complete the bid schedule form below. The total of all bid lots must match the lump sum base bid above.

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Bidder Name: _____
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ADDITIVE ALTERNATE NO. 1 WORK AREA "B"					
	Item Description	Qty	Units	Unit Price	Total Cost
1	Contractor mobilization (both work areas): traffic control & work area exclusion fencing, bonds & insurance, porta-potty, postings	1	LS		
2	Construct curved rock weir (grouted type) below Malone Road, to protect water line crossing	1	LS		
3	Construct curved rock weir (ungrouted type) below Malone Road	1.5	LS		
4	Crushed coarse rock, 1" - 3" gradation, furnish & deliver	12	CY		
5	Class C riprap, furnish & install	24	CY		
6	Gravel base course, Type 1, infill for riprap, furnish & install	8	CY		
7	3-4 ft boulders, furnish & deliver	80	EA		
8	Concrete grout for curved rock weir & tie-in to water line cap	7	CY		
9	Boulder placements: bank protection,	8	EA		
10	Miscellaneous grading in river and floodplain, boulder relocations, as directed by the engineer	1	LS		
11	Willow transplants, backhoe scoop size, root mass intact	12	EA		
12	Seed & mulch all disturbed soil areas, including crimped straw mulch & native grass seed mix	0.1	AC		
13	Site cleanup, demobilization	1	LS		
	Additive Alternate No. 1 Bid Total				\$

Total of Base Bid and Additive Alternate No 1 Combined	\$
(Do Not Include NM Gross Receipts Tax)	

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ITB #2024-006B
 Flood Damage Repair at Water Plant No 1
 Pre-Bid Conference
 November 28, 2023 at 1:00 pm

Sign-in Sheet

Print Name	Signature	Company	Email	Phone Number
Carol Kirkpatrick	<i>Chris Kirkpatrick</i>	Village of Ruidoso, Purchasing	purchasing@ruidoso-nm.gov	575-258-4343
Chris Phillips, PE	<i>Chris Phillips</i>	Riverbend Engineering	cphillips@riverrestoration.com	505-344-3315
Rogelio Minnix	<i>Rominix</i>	<i>Rominix</i>	<i>Rogelio Minnix@gmail.com</i>	<i>575-937-3311</i>
Ashie Carabajal	<i>Ashie Carabajal</i>	<i>VOR</i>	<i>ashiecarabajal@ruidoso-nm.gov</i>	<i>575-258-6913</i>
Levi Beatty	<i>Levi Beatty</i>	<i>VOR</i>	<i>levibeatty@ruidoso-nm.gov</i>	<i>575-975-3223</i>
John Russel	<i>John Russel</i>	<i>VOR</i>	<i>John.Russel@ruidoso-nm.gov</i>	
Aubano Sanchez	<i>Aubano Sanchez</i>	<i>VOR</i>	<i>Aubano Sanchez@gmail.com</i>	<i>575-770-6745</i>
Jacqueline Pina	<i>Jacqueline Pina</i>	<i>VOR</i>	<i>Jacqueline.Pina@ruidoso-nm.gov</i>	
Chris Phillips	<i>Chris Phillips</i>			

