



313 Cree Meadows Dr.  
Ruidoso, NM 88345  
575-258-4343  
purchasing@ruidoso-nm.gov

### VILLAGE OF RUIDOSO SOLE SOURCE CERTIFICATION

A sole source purchase is permissible when there is only one vendor in the overall geographical region that can provide an item or service. (§13-1-126 NMSA 1978, 1997 Repl.) **The Department Director, Purchasing Agent or representative shall certify that a good faith effort has been made to contact other vendors in the general overall geographical region that the sole source has been located, and that the item or service is the only source found to be available in the region.** The Village Manager or Deputy Village Manager must give final approval for sole source purchases.

The Purchasing Agent shall certify that every effort has been made to determine if there is a Federal Purchasing or State contract for the item or services requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine that it is the best obtainable price.

Full Description of item or service: Centricity GIS, LLC is used by the Village of Ruidoso for permitting, licensing, workorder, implementation, maintenance, and support of the Cityworks Software.

Additional Justification Information: Centricity GIS, LLC will continue to work diligently to ensure that complete satisfaction with our software, services, and support the life of this partnership.

Sole Source Vendor: Centricity GIS, LLC

Name/Contact Person of Sole Source Vendor: Brandon Wright, President

Address/Telephone# of Sole Source Vendor: **Street Address:** 10659 N Sahalee St  
**City, State and Zip Code:** Cedar Hills, UT 84062  
**Telephone:** 801-376-8160

Term of Contract: 04/08/2024 – 04/07/2027

Price of Sole Source Items or Services: Approximately \$70,000/per year

Justification: Centricity GIS, LLC is used by the Village of Ruidoso for permitting, licensing, workorders, implementation, maintenance and support of the Cityworks Software.

#### CERTIFICATION BY DEPARTMENT:

**I hereby certify that a good faith effort has been made to contact other vendors in the general overall Geographical region in which the sole source has been located, and that there is only one source for the required service or item of tangible personal property.**

Department Head: [Signature] Date: 2/12/24

#### CERTIFICATION OF PURCHASING AGENT:

**I hereby certify that there is not a GSA or State Contract for the item or service requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine this is the best price obtainable.**

Purchasing Agent: [Signature] Date: 2-12-24

Management Approval  
Village Manager/Deputy Manager: [Signature] Date: 2-12-24

January 16, 2024

Village of Ruidoso  
313 Cree Meadows Dr  
Ruidoso, NM 88345



Re: Cityworks Implementation Services Sole Source Letter – Village of Ruidoso

To Village of Ruidoso,

I am writing on behalf of Centricity GIS, LLC to clarify and affirm our exclusive distribution rights and expert knowledge in providing comprehensive solutions for Cityworks AMS, PLL, and the Centricity PLL Citizen Portal.

Centricity GIS, LLC is uniquely positioned as the sole authorized entity within the United States to offer licenses, provide maintenance, and support services for these specialized products. Our proprietary Centricity GIS PLL Implementation Method, employed exclusively by our trained professionals, is a testament to our commitment to excellence in this field.

We have not authorized any agents, dealers, or distributors to represent, market, or engage in the resale of our Centricity PLL Citizen Portal or Cityworks AMS services. All acquisitions of licenses and services for our products and methodologies must be conducted directly through Centricity GIS, LLC.

The design and development of the Centricity PLL Citizen Portal and our specialized approach to Cityworks AMS and PLL services have been meticulously crafted by our in-house team. This ensures a seamless, efficient, and highly effective experience for Cityworks PLL and AMS users. Our solutions are specifically tailored to meet the unique needs of municipalities like the Village of Ruidoso, offering unparalleled integration, user experience, and operational efficiency. The combination of Cityworks AMS, PLL, and the Centricity PLL Citizen Portal represents the pinnacle of municipal management software, designed to streamline processes and enhance citizen engagement.

For any inquiries or further information regarding our services and how they can benefit the Village of Ruidoso, please do not hesitate to contact me directly at (801) 376-8160 or via email at [bwright@centricitygis.com](mailto:bwright@centricitygis.com).

We look forward to the opportunity to discuss how Centricity GIS, LLC can support the Village of Ruidoso in achieving its operational goals and enhancing its service delivery to the community.

Sincerely,

Brandon Wright  
President – Centricity GIS, LLC

Centricity GIS, LLC | 10659 N Sahalee St | Cedar Hills, UT 84062  
Tel: 801-376-8160 | [www.CentricityGIS.com](http://www.CentricityGIS.com) | email: [Info@CentricityGIS.com](mailto:Info@CentricityGIS.com)