



313 Cree Meadows Dr.
Ruidoso, NM 88345
575-258-4343
purchasing@ruidoso-nm.gov

VILLAGE OF RUIDOSO SOLE SOURCE CERTIFICATION

A sole source purchase is permissible when there is only one vendor in the overall geographical region that can provide an item or service. (§13-1-126 NMSA 1978, 1997 Repl.) **The Department Director, Purchasing Agent or representative shall certify that a good faith effort has been made to contact other vendors in the general overall geographical region that the sole source has been located, and that the item or service is the only source found to be available in the region.** The Village Manager or Deputy Village Manager must give final approval for sole source purchases.

The Purchasing Agent shall certify that every effort has been made to determine if there is a Federal Purchasing or State contract for the item or services requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine that it is the best obtainable price.

Full Description of item or service: this letter to confirm that the Tyler Products currently used by the Village of Ruidoso which may be migrated are products of Tyler Technologies, Inc. which we develop and license to our customers. Tyler is the sole source for the development, licensing, implementation, maintenance, and support of the Incode software

Additional Justification Information: Tyler will continue to work diligently to ensure that complete satisfaction with our software, service, and support throughout the life of this partnership.

Sole Source Vendor: Tyler Technologies

Name/Contact Person of Sole Source Vendor: Dane Womble
Address/Telephone# of Sole Source Vendor: One Tyler Drive,
Yarmouth, ME 04096
800-772.2260

Term of Contract: 1 year 11/01/21 - 10/31/22

Price of Sole Source Items or Services: **\$ 55,700.00**

CERTIFICATION BY DEPARTMENT:

I hereby certify that a good faith effort has been made to contact other vendors in the general overall Geographical region in which the sole source has been located, and that there is only one source for the required service or item of tangible personal property.

Department Head: *[Signature]* Date: 09/14/21

CERTIFICATION OF PURCHASING AGENT:

I hereby certify that there is not a GSA or State Contract for the item or service requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine this is the best price obtainable.

Purchasing Agent: *[Signature]* Date: 9/14/2021

Management Approval
Village Manager/Deputy Manager: *[Signature]* Date: 9/14/2021



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

www.tylertech.com

September 8, 2021

Village of Ruidoso
Robin Parks
313 Cree Meadows Drive
Ruidoso, NM 88345

Dear Ms. Parks,

Please allow this letter to confirm that the Tyler Products currently used by the Village of Ruidoso which may be migrated are products of Tyler Technologies, Inc. which we develop and license to our customers. Tyler is the sole source for the development, licensing, implementation, maintenance and support of the Incode software.

Tyler appreciates the trust the Village has placed in our company, products, and will continue to work diligently to ensure that complete satisfaction with our software, service, and support throughout the life of this partnership. Please do not hesitate to contact me with any questions regarding the foregoing

Sincerely,

A handwritten signature in black ink, appearing to read "Dane Womble", written over a horizontal line.

Dane Womble
President, Local Government Division